ಉನ್ನತ ಶಿಕ್ಷಣ ಇಲಾಖೆ
Department of Higher Education
ಕಾಲೇಜು ಬದಲಾವಣೆಗೆ ಅರ್ಜಿ
Application for Change of College

Step 1: Go to **sevasindhu.karnataka.gov.in** website and click on **Departments & Services**

Step 2: Click on **Higher educationDepartment** and select **Application for Change of college**. Alternatively, you can search for Application for Change of collage in the **search option.**

Step 3 : Click on **Apply online**
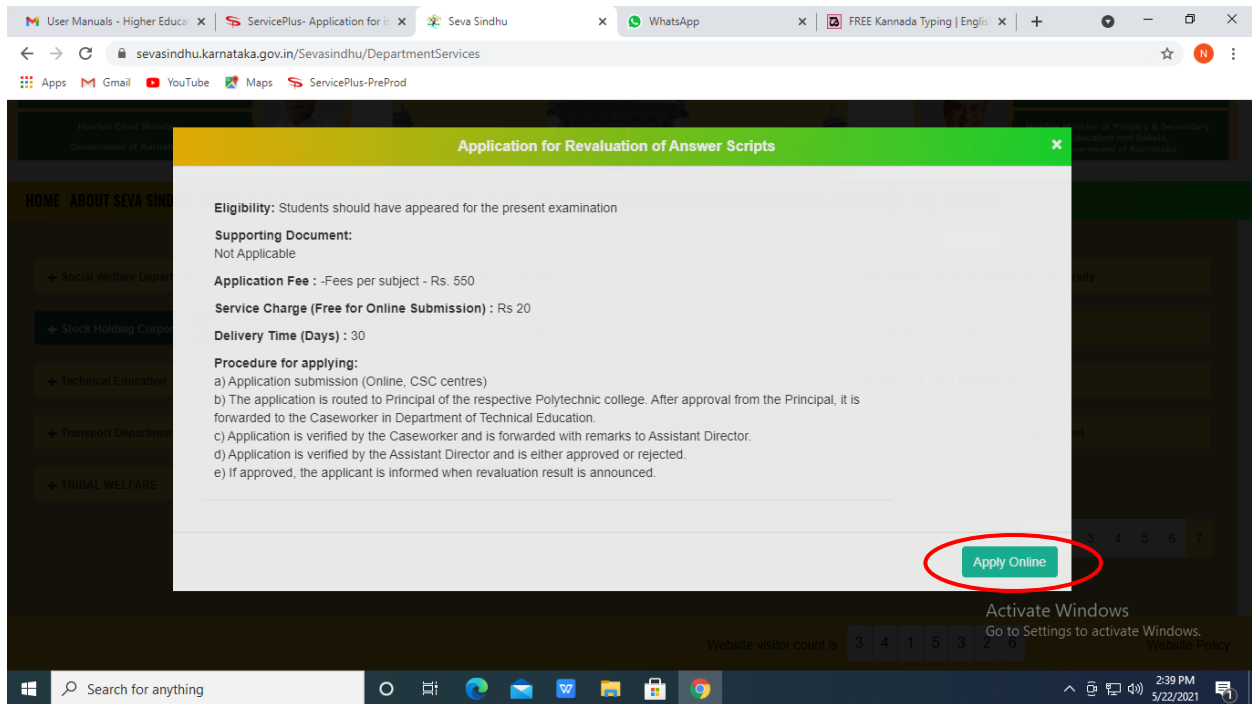
Step 4: Enter the username, password/OTP, captcha and click on **Log In** button
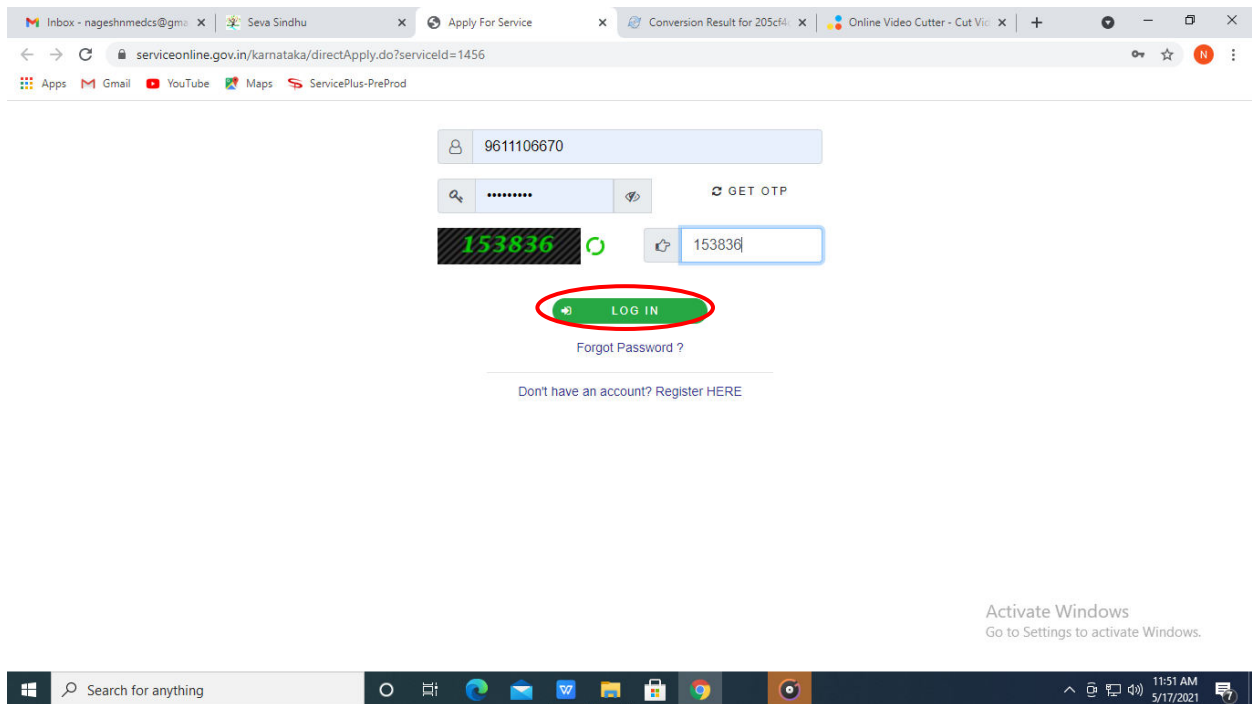
Step 5: Fill the **Applicant Details**

Step 6: Verify the details. If details are correct, select the **checkbox ("Yes")& Submit**

Step 7: A fully filled form will be generated for verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach annexures.**

Step 8 : Click on **Attach annexures**

Step 9: Attach the annexures and click on **save annexures**
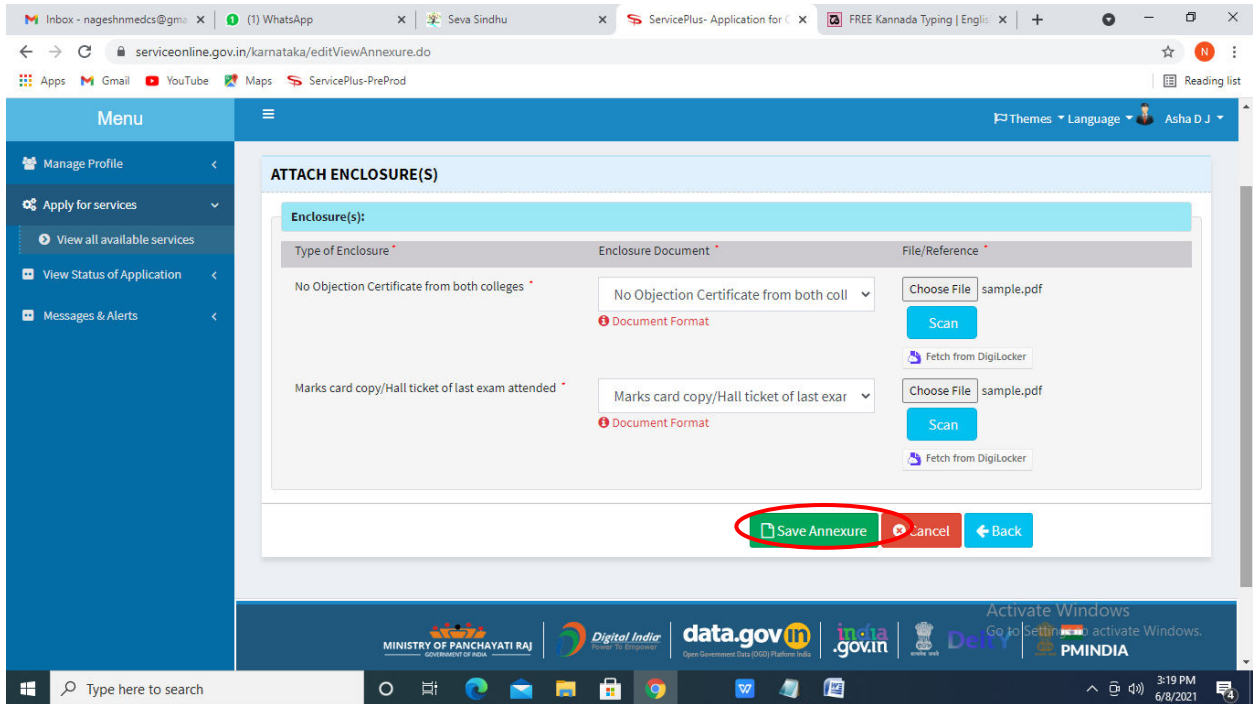
Step 10 : Saved annexures will be displayed and click on **e sign and Make payment** to proceed.
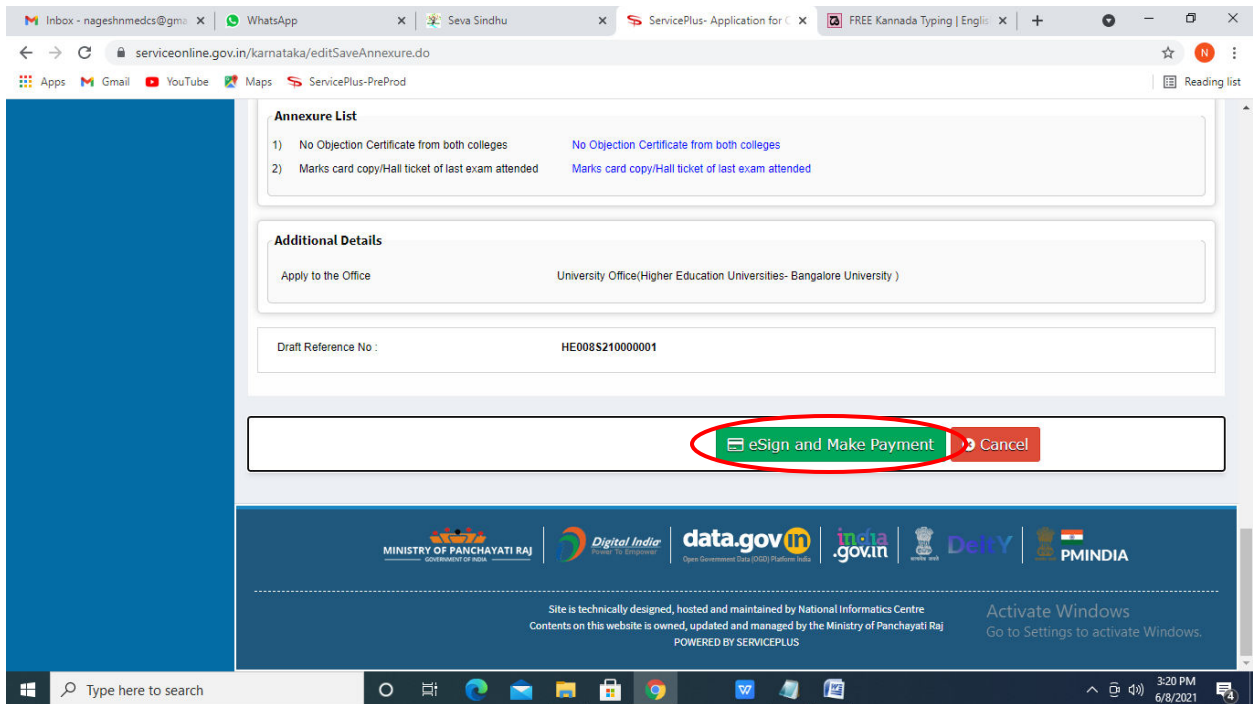
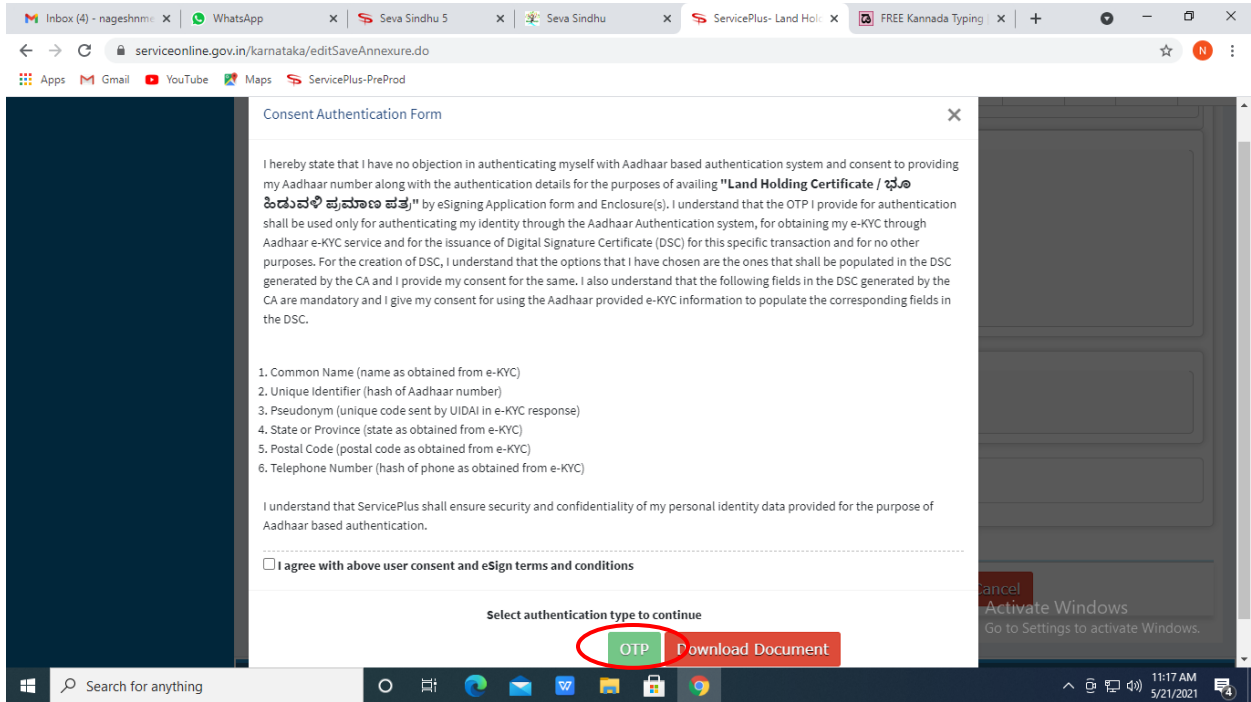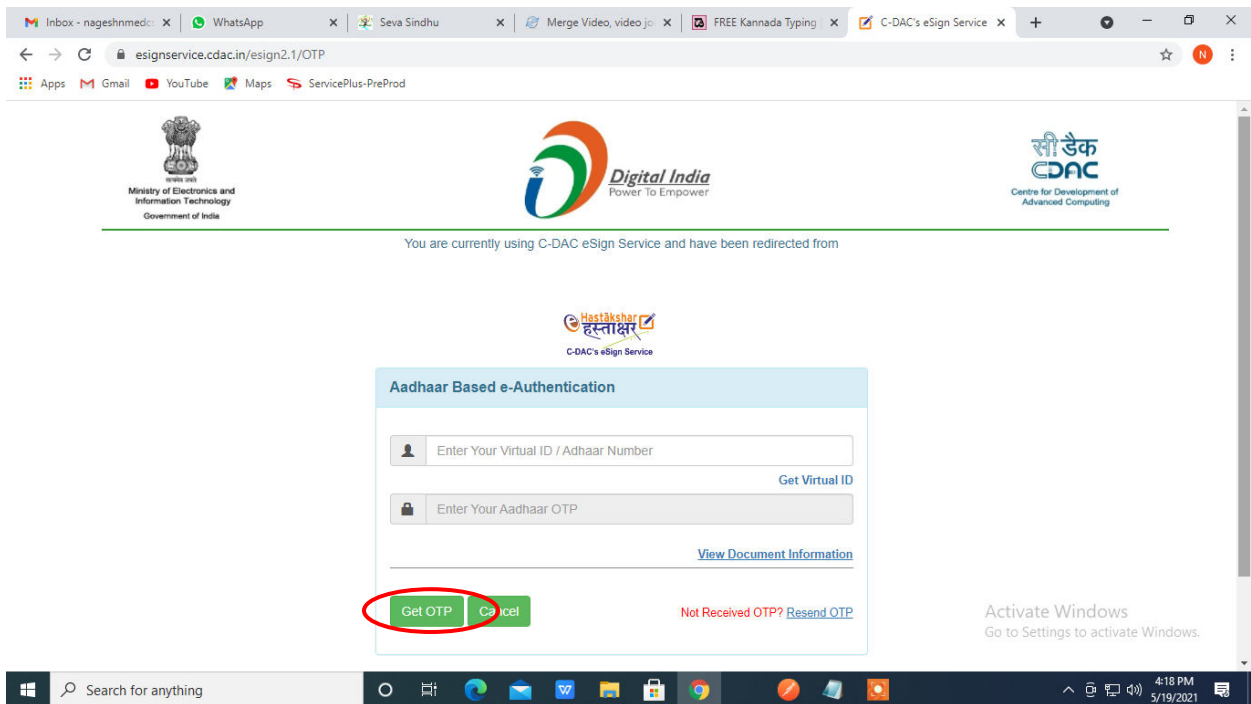**Step 11 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**
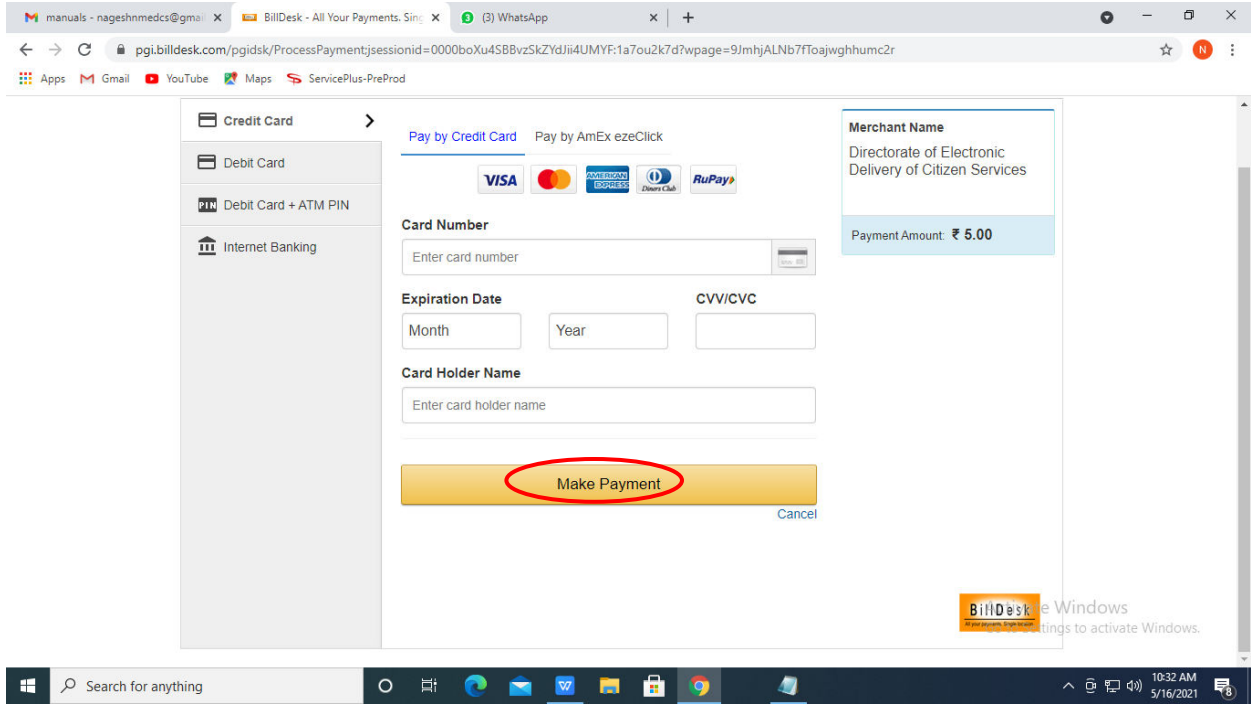

Step 12 : Enter **Aadhar Number** and click on **get OTP**

Step 13 : Enter **OTP** and click on **Submit**

Step 14 : Select the **Mode of Payment** and click on **Make Payment** to proceed

Step 15 : Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment


Step 16 : After payment is successful, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.
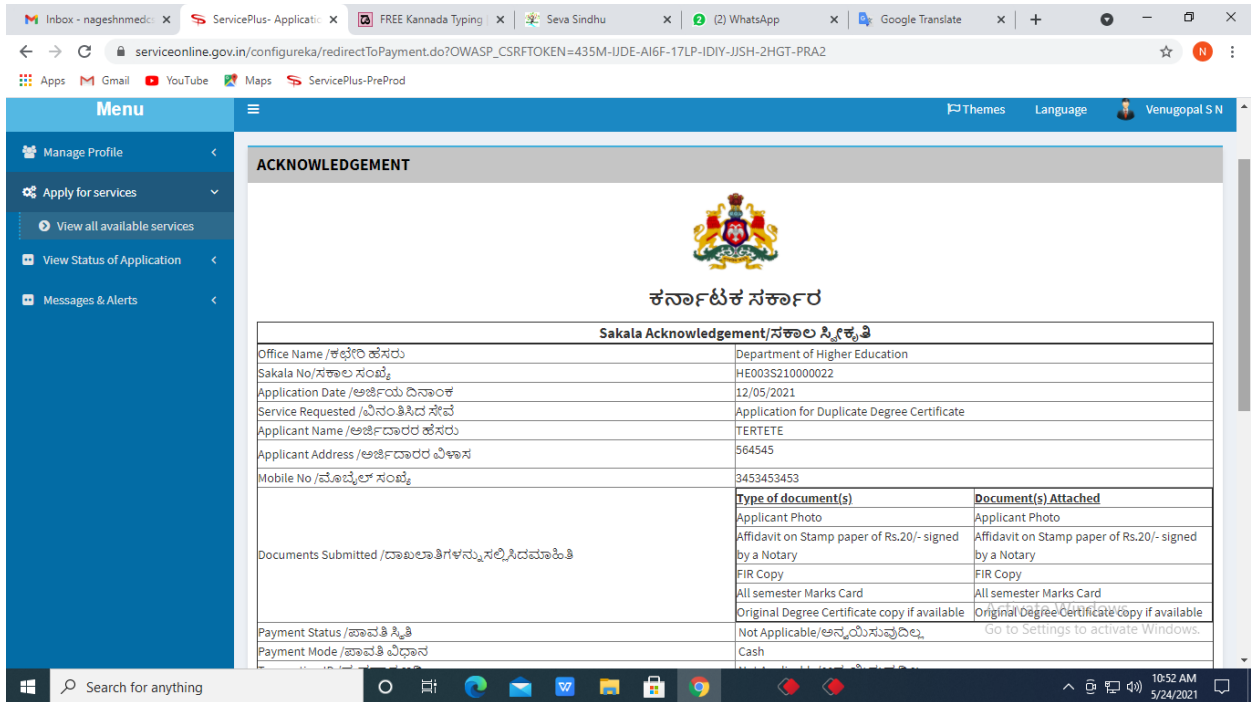
Step 17 : To download the certificate, go to the **sevasindhu.karnataka.gov.in** and click on
Registered Users Login Here

Step 18 : Once the login page is open, enter your **username, password/OTP**, captcha and click on **Submit.**
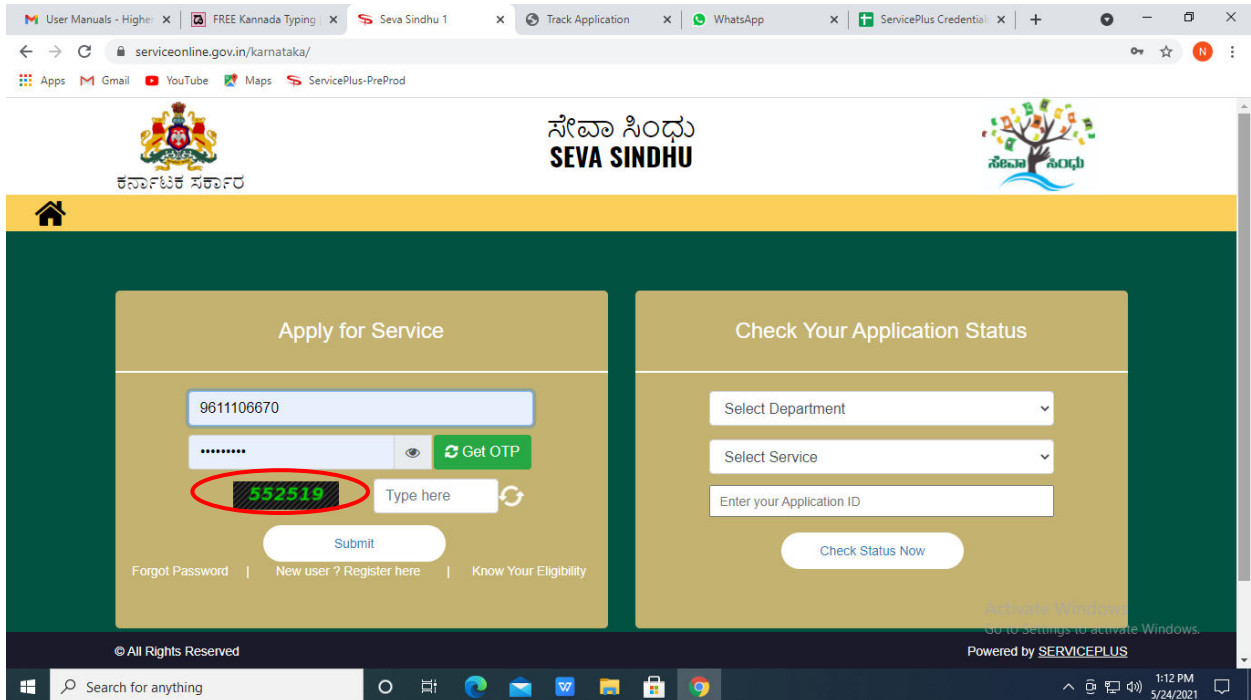
Step 19 : Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

Step 20 : Check Current Status of the application. If it is delivered, Click on **<u>Delivered</u>**.

Step 21 : Under Issue Document(s), click on **Output certificate**

Step 22: Change of college Output certificate will be downloaded. You can print the certificate if required.